

## **THE GROWING PLACE PRESCHOOL** **WITHDRAWAL POLICY**

If your plans change with regard to your child's attendance at The Growing Place Preschool, please let us know as soon as possible. This would greatly benefit another child and parent. Your first tuition payment, due August 1<sup>st</sup>, will be refunded to you if you notify The Growing Place Director, in writing, on or before September 1, 2017. If it is necessary to withdraw your child between September 1<sup>st</sup> and the end of the school year, you must provide 30 day written notice and are responsible for that month's tuition. All prepaid tuition will be refunded upon receipt of written 30 day notice.

### **TUITION PAYMENT POLICY**

I understand that the first tuition payment and one time supply fee is due August 1, 2017. I also understand that tuition is due no later than the **fifth day** of each month and that I will be assessed a \$25.00 fee for late payments or returned checks. The Director should be contacted if other financial arrangements are necessary.

### **PHOTO RELEASE**

I \_\_\_\_\_ (parent/guardian) grant permission to The Growing Place Preschool to take still and/or video pictures of my daughter/son/ward. Those pictures and/or videos will be used for assessment purposes, class books or art activities.

Potential photographs may be used for brochures, pamphlets, and our website or for general display at The Growing Place Preschool of Heritage United Methodist Church.

Any photos taken will be used for the express purpose of promoting and or aiding The Growing Place Preschool. Under no circumstances will children's names be used or their photos permitted on another website or blog.

Parents will be notified when photographs are going to be used for brochures, pamphlets, and our website or for general display.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Email \_\_\_\_\_